**Pickens County Advocacy Center Inc**

**Job Description**

**Title:**  Sexual Violence Prevention Educator

**Reports To:** Executive Director

Pickens County Advocacy Center is dedicated to building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment. Qualified applicants will receive consideration for employment and will not be discriminated against based on race, color, religion, sex, sexual orientation, gender identity/expression, national origin, disability status, protected veteran status, or any other characteristic protected by law.

The Sexual Violence Prevention Educator is responsible for implementing appropriate prevention outreach and educational services to individuals, groups, and organizations to increase awareness of the prevalence and impact of sexual violence and to ensure that evidence-based sexual violence interventions and prevention strategies are implemented in Pickens County. This position provides support and advocacy services to survivors and “secondary survivors” of sexual violence.

**Principal Duties and Responsibilities**

* Disseminates written agency materials to a large variety of organizations and settings.
* Plans and implements innovative community sexual violence awareness programs, prevention services and training to community groups, churches, schools, colleges, and other organizations.
* Assists Community Outreach Coordinator in utilizing social media platforms to raise awareness on the prevention of sexual violence initiatives that address sexual violence prevention and support services.
* Attends relevant committees, community meetings, community fairs, and other outreach events as needed.
* Attends regular grant and community educator meetings required by the grant funding.
* Maintains relationships with collaborative partners and cultivate new ones.
* Ensures vulnerable populations in danger of victimization, and survivors of sexual violence (including Sex Trafficking) receive sexual violence prevention services and are made aware of intervention and counseling services.
* Assists in developing and/or coordinating support services to survivors and “secondary survivors” as appropriate.
* Provides information and referral assistance to sexual violence survivors and “secondary” survivors as needed.
* Provides primary on-call duty on a 24-hour basis for 0-5 days per month or as needed and secondary on-call as scheduled. This requires the on-call advocate to provide direct response to sexual violence survivors of all ages while on call through hospital accompaniment and hotline calls.
* Maintains a flexible schedule to accommodate the needs of the community, clients and the agency.
* Assists in maintaining outreach and community database.
* Reaches or exceeds mandatory monthly service hours as dictated by funding sources.
* Keeps service data, creates reports about funded projects, and meets other project objectives according to grant specifications.
* Monitors and evaluates the effectiveness of outreach activities and makes recommendations for adjusting as necessary.

**Qualifications:**

* Bachelor’s degree in Social Work, Public Health Behavioral Science field preferred.

• Excellent public speaking, presentation, and communication skills.

* Ability to connect with others and forge strong relationships.
* Committed to the mission of Pickens County Advocacy Center to serve survivors and prevent sexual violence.
* Possess knowledge of cultural diversity, working with underserved and vulnerable populations.
* Valid SC driver's license.
* Excellent interpersonal skills.

**Hours** **of** **Work:** This is a full-time position (37.5 hour per week) requiring *flexible* work hours to meet the needs of survivors of sexual violence. Some weekend and night work may be required. This position requires both state and local travel.

**Physical Demands**: The physical demands of the job, including bending, sitting, lifting, and driving.

**Disclaimer:** This job description is not an all-inclusive listing of activities, duties, or responsibilities. Duties, obligations, and activities may change, or new ones may be assigned at any time, with or without notice.